

REPUBLIC OF KENYA



PARLIAMENTARY SERVICE COMMISSION

PARLIAMENTARY JOINT SERVICES

PRE-BID MEETING FOR TENDER NO: PJS/005/2025-2026 PROVISION OF COMPREHENSIVE CLEANING SERVICES FOR THE MAIN PARLIAMENT BUILDINGS, SPEAKERS RESIDENCE AND CPST HELD ON 10TH FEBRUARY 2026 AT GROUND FLOOR, NEXT TO ATM LOBBY, PROTECTION HOUSE, PARLIAMENT ROAD AT 11.00 A.M.

During the Pre-bid meeting, the following clarifications were sought by the prospective bidders and responses provided by the procuring entity:

Clarification number	Questions	Answers
1)	A prospective bidder enquired whether the deadline for tender submission shall be extended.	Prospective bidders were informed that the deadline for tender submission remained 16 th February 2026 and will not be extended.
2)	A prospective bidder enquired whether the requirement of Kshs. 50,000,000 under the Technical Evaluation criteria was per contract or a sum of more than one contract.	It was clarified that the Kshs. 50,000,000 was the contract sum per contract/project. (Contracts or LPOs/LSOs, Award Letters with Value of at Least Kshs.50,000,000 (5 Marks per Contract))
3)	Whether the procuring entity provides the cleaning materials to the service provider.	It was confirmed that the service providers will be provided with all the necessary cleaning materials (Consumables) by the procuring entity for the duration they will be providing the cleaning services.
4)	Whether the required personnel per building included the supervisors.	Prospective bidders were informed that the requirement to deploy the stated number of staff per building as indicated in the price schedule included the supervisors. The pay per month for every employee must be in adherence to the minimum wage pay.

The prospective bidders were advised to adhere to the instructions in the tender document. They were also advised to seek more clarifications through the email address provided in the tender document.

SITE VISIT

The prospective bidders were then taken around the parliament buildings and shown the buildings listed for comprehensive cleaning.

Certificate of bidder's site visit was issued to every prospective bidder to indicate their names and the firms they represent. They were signed by both the chairperson and the secretary to the pre-bid committee.