

## **NOTICE TO CANDIDATES ON THE PARLIAMENTARY SERVICE MATRICULATION EXERCISE**

The Parliamentary Service Commission notifies candidates shortlisted for the vacancies advertised on the 10<sup>th</sup> July, 2020 that:

- 1) Below are the final lists of all shortlisted candidates-
  - (a) Initial shortlist
  - (b) Addendum to shortlist
- 2) The shortlists in paragraph (1) supersede any other system-generated communication earlier received by applicants.
- 3) Successful candidates will be required to undertake **MATRICULATION** (aptitude) examinations on dates and times indicated on the **MATRICULATION SCHEDULE**.
- 4) **Please note that the candidates who took the matriculation exams on 31<sup>st</sup> August, 2020 and 1<sup>st</sup> September, 2020 will be required to retake the matriculation exam on the dates and times indicated on the MATRICULATION SCHEDULE.**
- 5) The Matriculation examinations will be undertaken online through the Parliamentary Service Commission job portal- **[www.parliament.go.ke/vacancies](http://www.parliament.go.ke/vacancies)**.
- 6) **INSTRUCTIONS** to candidates undertaking the matriculation examinations are as follows-
  - (a) To view the **STEPS** for accessing the matriculation exam, click [here](#)
  - (b) Candidates are advised -
    - (i) to use a reliable computer with a UPS or a fully charged laptop;
    - (ii) not to use their mobile phones to take the exam;
    - (iii) to have stable internet connection;
    - (iv) to use either Google Chrome or Mozilla Firefox as the internet browsers;
  - (c) Before starting the exam, candidates are advised read the instructions.
  - (d) Candidates will have only one attempt to take the exam.
  - (e) The exam will be timed. Once the time is over, the system will automatically submit the attempted questions and candidates will no longer be able to submit answers.
  - (f) Candidates should not leave the exam page during the exam as the system will time out and they will not be able to access the exam page again.
  - (g) Candidates should not open any other web page/tab while taking the exam as the system will time out.
- 7) A help desk has been created to respond to any inquiries relating to the matriculation exercise. In this regard candidates may email their queries to [recruitment@parliament.go.ke](mailto:recruitment@parliament.go.ke) or [matriculationhelpdesk@gmail.com](mailto:matriculationhelpdesk@gmail.com)
- 8) As Notified Earlier-
  - (i) Candidates shortlisted for the positions of **Inspector I (Electrical) PSC 8** and **Artisan I (Electrical) PSC 5** will be notified of their oral interview dates in due course.
  - (ii) The following vacancies were non-responsive and therefore will be re-advertised:
    - (a) Transport Officer III - PSC 8
    - (b) Chargehand- PSC 6
    - (c) Artisan I (Building Works)- PSC 5
    - (d) Artisan II (Mechanical) - PSC 4
    - (e) Artisan II (Building Works) - PSC 4
- 9) All communication relating to the processing of the applications shall be only through the Parliamentary website, SMS from BUNGE\_INFO or PARL\_INFO and / or the online recruitment system emails .

**Click to View '[Job Portal](#)'**

**Disclaimer:** The Parliamentary Service Commission does not charge any fees at any stage during the recruitment and selection process and has not appointed any agents for purposes of this recruitment exercise.