

REPUBLIC OF KENYA

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PARLIAMENTARY SERVICE COMMISSION OFFICE OF THE DIRECTOR-GENERAL

Our Ref: PJS/PROC/2/VOL.I/(8)

Date: 11th March, 2020

TO ALL BIDDERS

TENDER NO. RFP NO. PSC/RFP/002/2019-2020 FOR PROVISION OF PROJECT MANAGEMENT SERVICES FOR SUPERVISION OF THE IMPLEMENTATION OF THE PROPOSED INTEGRATED SECURITY MANAGEMENT SYSTEM (ISMS) AND INFRASTRUCTURE FOR PARLIAMENTARY SERVICE COMMISSION.

CLARIFICATION SOUGHT BY BIDDERS;

The Commission is in receipt of questions from various bidders seeking clarifications on the referred tender.

The table below shows the issues and the responses/clarifications provided

No.	Question raised by bidder	Responses/clarifications by the client
a)	The table of content shows that there more than 75 pages. The download file include only 65 pages	Please note that all pages of the RFP document are in the document provided on our website www.parliament.go.ke
b)	Annexes A, B, C, D are missing in the download file?	The Annexes are on the document provided on our website www.parliament.go.ke
c)	There is inconsistency between the paragraphs page numbers in the "Table of content" with the numbering of the pages in RFP?	Check RFP document in our website – www.parliament.go.ke
d)	In paragraph 2.1.1 and many other paragraph pages' paragraphs the RFP refers the firms "invited to submit the proposal". Is it closed tender to invited firms only or an open tender to anyone who things that he complies with the RFP requirement?	The procuring entity invited the Request for Proposal through advertisement. This is a National tender and therefore eligibility is limited to local companies.
e)	Where and how can we get the "Kenya Building and Civil Engineering Consulting Services Fee document? Does this document include a specific section for security or it includes civil engineering scales of fees only ?	The document "Kenya Building and Civil Engineering Consulting Services does not exist. However, the relevant document is "The Conditions of Engagement and Scales of Fee for Professional Service for Building and Civil Engineering Works" you may liaise with the State Department of

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		Public Works for a copy of the same.
f)	We don't understand the paragraph 2.1.7 Please clarify it means?	This refers to the amount that would be paid to the procuring entity in order to be furnished with a copy of the RFP documents however as noted on page 15 of the RFP in the "Appendix to Information to the Consultant". The paragraph is not applicable for this procurement.
g)	Does a joint venture between Kenya firm and Israel firm established especially for this project provides 10% preferred bias in proposed price ?	Paragraph 2.8.4 of the general instructions is amended at page 16 of the RFP document to make it a requirement that foreign firms associate with local firms and produce a joint venture agreement as proof.
h)	Can the same person to fulfill more than one function for example to the Project Manager and Security Expert	The RFP document refers to a team which is required for the implementation of the project and each of the key personnel is scored separately in the document.
i)	Mandatory requirement No.2 – please confirm that for a foreign company that wants to participate in this tender "A copy of valid tax compliance certificate from the Kenya Revenue Authority including PIN number " is not required as we pay taxes in our country and we can submit such certificates .	This is a National tender and therefore eligibility is limited to local companies with these requirements.
j)	Mandatory requirement No.3- our country doesn't provide "current business permit /trade for consulting companies" Please approve that it is not valid for a foreign company?	This is a National tender and therefore eligibility is limited to local companies with these requirements.
k)	Mandatory requirement No.5- our Audited Balances are according to the local law, in the Hebrew Language. Will you accept from CPA a translated summary of the balances ?	This is a National tender and therefore eligibility is limited to local companies with these requirements.
l)	Mandatory requirement No.6 – we can't find in the RFP the required format – "duly filled and signed confidential business questionnaire in the format provided "	Check RFP document in our website – www.parliament .go.ke
m)	We can't find in the RFP the required format for the "Tender Security "	Check RFP document in our website – www.parliament .go.ke

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PARLIAMENTARY SERVICE COMMISSION.**