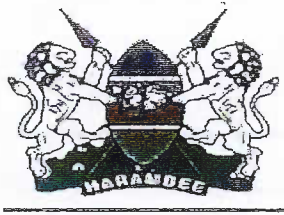


Approved for tabling

SNA  
25/10/18

REPUBLIC OF KENYA



THE NATIONAL ASSEMBLY

Approved by the  
NG-CDF Committee  
mpf  
Tuesday 25/10/2018

TWELFTH PARLIAMENT – SECOND SESSION

SELECT COMMITTEE ON NATIONAL GOVERNMENT  
CONSTITUENCIES DEVELOPMENT FUND

REPORT OF THE COMMITTEE ON CONSTITUENCY DIGITAL  
INNOVATION HUBS DURING A JOINT RETREAT WITH NG-CDF  
BOARD AND MINISTRY OF ICT HELD ON MAY 25 - 28, 2018 AT  
SWAHILI BEACH, KWALE COUNTY

DIRECTORATE OF COMMITTEE SERVICES  
CLERK'S CHAMBERS  
PARLIAMENT BUILDINGS  
NAIROBI

OCTOBER 2018

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## ABBREVIATIONS

CIH	-Constituencies Innovation Hubs
ICT	- Information, Communications and Technology
NG-CDF	-National Government Constituencies Development Fund
MoICT	-Ministry of Information, Communications and Technology
IT	-Information and Technology
ToR	-Terms of Reference
MEP	-Monitoring and Evaluation Plan
ME	-Monitoring and Evaluation

## CHAIRPERSON'S FOREWORD

The Select Committee on National Government Constituency Development Fund is a Select Committee established pursuant to the National Government Constituency Development Fund Act, 2015 and is mandated *inter alia* "to oversee, inquire and report all matters relating to implementation of the Act of 2015".

During its sitting held on Tuesday, 24<sup>th</sup> April, 2018, the Committee deliberated on Constituency Digital Innovation Hubs (CIH) program currently being implemented through National Government Constituency Development Fund. This was instigated by a statement sought at the floor of the House on Thursday, April 12, 2018 sitting by the Hon. Anthony Oluoch, MP, for Mathare Constituency who requested for a statement regarding the requirement to establish ICT innovation hubs in every constituency through NGCDF.

While noting that 244 constituencies had approved funding for the project, members had put reservation that there was need for more stakeholder involvement and public participation; and hence the need to engage the Ministry of Information, Communication and Technology on the matter.

Therefore, the Committee organised a two-day's workshop for stakeholder engagement. The purpose of the engagement was for the Cabinet Secretary Ministry of Information, Communication and Technology to appraise the committee on the establishment and implementation of the hubs.

This report contains the committee's briefings and discussion during its joint retreat with the NGCDF Board and the Ministry of ICT held between 25<sup>th</sup> and 28<sup>th</sup> May at Swahili Beach hotel, Kwale.

The Committee is thankful to the offices of the Speaker and the Clerk of the National Assembly for the logistical and technical support accorded to it before and during the workshop.

On behalf of the Committee and pursuant to provisions of the Standing Orders of the National Assembly, it is therefore my pleasant duty and privilege, to table this Report on implementation of Constituencies Innovation Hubs.

Signature..... Date 25/10/18.....

The Hon. Omar Mohamed Maalim, MP

Vice-Chairperson Select Committee on National Government Constituencies Development Fund.

## 1.1. EXECUTIVE SUMMARY

The Report captures deliberations by members following a visit to Limuru Constituency Digital Innovation Hub and presentations by the Ministry of Information and Communication Technology and other stakeholders.

In its endeavor to mainstream Information and Communications Technology at the grassroots level, the Ministry of Information, Communications and Technology, as part of the Ajira Digital Program, has initiated the Constituency Innovation Hubs (CIH) project as a channel to provide citizens with an enabling environment to take advantage of digital work opportunities.

The objective of the CIH project is to support entrepreneurship countrywide by offering free working spaces equipped with devices and Wi-Fi in all the 290 constituencies countrywide.

The project is a partnership between the Ministry of ICT, the National Government Constituency Development Fund Board (NG-CDF), NG-CDF Management Committees and Members of Parliament in line with plans by the Ministry to mainstream ICT to the grassroots. Every constituency will start with one innovation hub and eventually increase to four per constituency, bringing the total to 1,160 innovation hubs countrywide.

During the deliberation on the matter, members observed that the program was faced with the challenges of; recurrent costs, weak internet signals and inappropriate gadgets (tablets). Additionally, the Committee observed that the project was implemented without proper public participation and consultation with keys stake holders including members of Parliament.

In the foregoing, members recommended that the implementation of the program be made optional and further proposed that the Ministry of Information, Communication and Technology should take the initiative of facilitating wider consultations and stake-holder engagement throughout the country. The committee held successful briefings and discussion sessions that helped it to understand the genesis of establishment and implementation of the hubs. The Committee recommended that implementation of the program is optional, constituencies should therefore weigh the desirability of the CIH projects against other development priorities.

## 1.2. MANDATE OF THE COMMITTEE

The Select Committee on NGCDF is established in accordance with the provisions of the section 50 of the NGCDF Act, 2015 and the S.O. 216 of the National Assembly and its functions include but not limited to:

- (a) Oversee the implementation of the Act and in this respect, shall after every two years submit a report to the National Assembly and where necessary, propose any amendments to this Act with respect to the quantum of funds repayable into the Fund in accordance with section 4 of the Act;
- (b) Oversee the **policy framework and legislative matters** that may arise in relation to the Fund;
- (c) Continually review the **frame set out for the efficient delivery of development programmes** financed through the Fund;
- (d) Consider and report to the National Assembly, with recommendations, names of persons required to be approved by the National Assembly under this Act.

## 1.3. COMMITTEE MEMBERSHIP

The Committee is comprised of the following members-

1. Hon. Richard Maore Maoka, MP **Chairperson**
2. Hon. Omar Mohamed Maalim, MP **Vice -Chairperson**
3. Ho. Mishi Mboko, MP
4. Hon. Fred Ouda, MP
5. Hon. Fred Kapondi Chesebe, MP
6. Hon Sophia Abdi Noor, MP
7. Hon. Emmanuel Wangwe, MP
8. Hon. Johana Ngeno, MP
9. Hon. Titus Khamala, MP
10. Hon. Richard Tongi, MP
11. Hon. Moses Lessonet, MP

12. Hon. Alfah Ondieki,MP
13. Hon. Benjamin Gathiru Mwangi, MP
14. Hon. Janet Jepkemboi Sitienei, MP
15. Hon. James Mukwe, MP
16. Hon. Kasim Sawa Tandaza, MP
17. Hon. Sharif Athman Ali, MP
18. Hon. Joshua Mwalyo, MP
19. Hon. Mary Waithira Wamaua, MP

#### 1.4. COMMITTEE SECRETARIAT

1. Mr. Johnston Kioko - Clerk Assistant II
2. Ms. Angeline Naserian - Clerk Assistant III
3. Mr. Erick Ososi - Researcher
4. Mr. Peter Mwaura - Legal Counsel
5. Ms. Farida Ng'asura - Audio Officer

## 2.1. BACKGROUND

In its endeavor to mainstream Information and Communications Technology at the grassroots level, the Ministry of Information, Communications and Technology, as part of the Ajira Digital Program, has initiated the Constituency Innovation Hubs (CIH) project as a channel to provide our citizens with an enabling environment to take advantage of digital work opportunities.

The objective of the CIH project is to support entrepreneurship countrywide by offering free working spaces equipped with devices and Wi-Fi in all the 290 constituencies countrywide. It will improve internet connectivity and access to the public which will enhance digital inclusion and literacy in Kenya for socio-economic growth, whilst propelling Kenya as a regional leader in ICTs.

The Hubs will form a key component for the implementation of digital inclusivity across the Country. The provision of free Internet will help spur growth and innovation among our youth. This is a great opportunity to get the '*vijanawamtaa*' meaningful work that will increase their income earning capabilities and catapult Kenya onto the Global map, recognized as a global freelancing hub by 2022.

The project is a partnership between the Ministry of ICT, the National Government Constituency Development Fund Board (NG-CDF), NG-CDF Management Committees and Members of Parliament in line with plans by the Ministry to mainstream ICT to the grassroots. Every constituency will start with one innovation hub and eventually increase to four per constituency, bringing the total to 1,160 innovation hubs countrywide.

## 2.2. THE AJIRA DIGITAL PROGRAM

The Ajira Digital Program is a Government initiative driven by the Ministry of Information, Communications and Technology to empower over one million young people to access digital job opportunities.

The anchor project for the Ajira Digital Program is the Constituency Innovation Hubs (CIH). Job creation through digital platforms is at the core of the Ajira Digital program. However quality work and professional workers is essential to the success of the program. To become a recognized global hub for freelancers and outsourcing, Kenyan workers must consistently deliver high quality



work. The Ajira Digital program has identified training and mentorship as core tools to ensure quality among digital workers. Building a community among workers will ensure that online workers do not work in isolation—especially during the early days of their online work career.

The program will offer free training and mentorship to all citizenry at the CIH, the training programs will not only provide soft skills to young people, but will also begin to build a culture of excellence and dedication in young Kenyans. The Ajira Digital Program has secured partnerships where youth are offered free training e.g digital skills training and basic financial skills training. Each hub will benefit from these programs and offer weekly training sessions to youth at no cost to the hub and/or participants.

### **2.3. INFORMATION TECHNOLOGY SUPPORTED ECONOMY- BUSINESS CLUSTER**

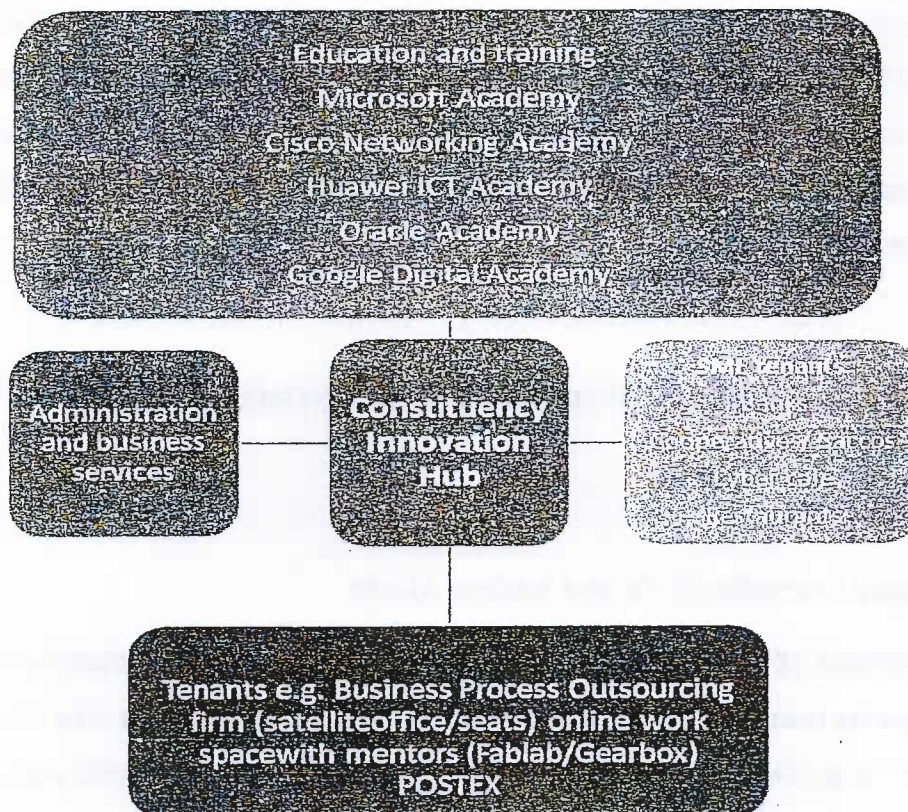
#### **2.3.1. Constituency Innovation Hubs as a business cluster**

A business cluster- is a network of connected businesses, suppliers and associated institutions in the same location. Clusters are thought to provide increased efficiency and productivity. The CIH shall act as a the “cluster” to provide an environment where job seekers, individuals with ideas, entrepreneurs, investors, teachers, trainers, farmers, mechanics, carpenters, plumbers, online workers, employers etc can network.

Through these CIHs, the communities shall realize the development benefits of connectivity, positively affecting the grass roots. The hubs will stimulate innovation in line with the Kenya ICT Master plan that promotes technological innovation by all. Youth in Kenya will be encouraged to come up with new ideas wherever they are and utilize technology and use of free Internet connectivity to solve local problems. Creation of such ideas empowers our citizens to be self-employed and reduces unemployment in the country.

### 2.3.2. Illustration of the CIH business cluster

To economically sustain the hub, several approaches can be explored as illustrated in figure below.



### 2.3.3. Hub management

The innovation hubs will be managed by the NG-CDF Management Committees with the oversight of the respective area Member of Parliament.

In each CIH, locally designed smart devices equipped with solar technology will be availed for leasing at a nominal fee; the fee will go towards the maintenance of the CIH centers.

An able workforce is required in all hubs, able to manage the centers and provide mentorship, training and support. Each hub manager has the capacity to train and mentor over 50 youth per day, influencing over 250 people weekly. Each hub will require 2-fulltime hub managers.

The skill sets required of a hub manager include amongst others:

- Management and Leadership skills
- Financial management
- Project Management
- Technology know-how
- Communication and Time Management Skills
- Interpersonal and relationship building
- Training and mentorship capacity

#### **2.3.4. Infrastructure**

The wi-fi equipment installed at the hubs can accommodate 200 concurrent users per day and each hub is equipped with 40 devices that the community can make use of. Software solutions can also be rolled out to ease the management of the centers.

The community will be able to take advantage of the hubs to:

1. Access education material;
2. Upload and market local products online;
3. Have a space to be mentored and do online work;
4. Have a space to do outsourced work from business processing outsourcing companies
5. Create a platform for innovation, testing theories and improve ideas

The CIH acting as a convergence of different business sectors coming together to take advantage of information technology and or information technology enabled services will potentially provide the following services (but not limited to):

- Cyber café services are available- printing, video conferencing,
- Novice online workers are exposed to online work and provided with mentorship to do online work;
- Training on information technology takes place via the various technology providers;
- E-learning;
- Business processing outsourcing activities;
- Incubation of startups;

The CIH acting as the overall umbrella body for all the above activities will enable service creation, discovery and development of ideas, testing of ideas, value addition- job creation.

### **2.3.5. Terms of References (TORs) of the various CIH stakeholders**

The success of the CIH shall be dependent on all key stakeholders carrying out their mandate: the roles and responsibilities of the stakeholders are as follows:

#### **a) NG-CDF Board**

- Receipt and review of proposals from the constituencies
- Consultation, guidance and support Constituencies on the overall project implementation
- Provision of necessary funds for the project
- Oversight in accordance with the NG-CDF Act and mandate

#### **b) Ministry of Information, Communication and Technology**

- Payments of all the recurring monthly charges for bandwidth utilization
- ICT assistance and policy guidance
- Support to ensure efficient delivery of the services in the project

#### **c) Vendor- Telkom**

- Ensuring that the connectivity equipment supplied, installed, tested and commissioned is fully integrated/compatible with the services
- Submitting the necessary invoices on the utilization of the internet for settlement by the Ministry of ICT

#### **d) NG-CDF Management Committee and MP**

- Identify appropriate location for construction of the innovation hubs
- Complete order form and submit funding proposal to NG-CDF Board
- Make one-time payment for the connectivity equipment
- Manage the implementation of the innovation hubs
- Socialize the innovation hubs and the benefits of its use to their constituents
- Operationalize the innovation hubs

e) CIH manager

- To establish day- to- day operational manual.
- Training youth,
- co-working space for innovators
- Incubation of innovates
- Venture capital opportunities for the youth- to create an engagement platform between stakeholders and the youth for uptake/funding for their innovations and skills
- Management of the vendors in the CIH
- Keeping a record of activities of the hub
- Liaison between the youth at the hub and development partners

**2.3.6. Escalation matrix**

To ensure smooth running of operations at the hub, the operators shall escalate the challenges that they encounter in the day to day running of the hubs.

- For connectivity issues- the vendor, M/s Telkom Kenya through Avanti Technologies shall be contacted
- For equipment/ devices issues – The service provider shall be responsible
- For physical location/space – the CIH planning committee at the constituency level
- For sign up for a hub – the constituency shall get in touch with the Ministry of Information, Communications and Technology
- For failure of operations at the hub – the Project managers shall be responsible

### 2.3.7. CIH IMPLEMENTATION MATRIX

	ACTIVITY	DESCRIPTION	ACTION PLAN	OWNER/S	TIMELINE
Activity-1	Each constituency is encouraged to set up a subcommittee on CIH that will serve as an advisory board	Membership to comprise of (Patron: Constituency MP, NG CDF fund manager, Constituency ICT officer, 2 community representatives	- Patron to meet/brief committee on the CIH (What, why, where, when & how about the CIH)	NG-CDF Management Committee, NG-CDF Board, MP & MoICT/CIH Secretariat	2 weeks after signing form
Activity-2	Do an IT community needs assessment	To establish the needs of the community that the CIH may bridge the gap	- prepare survey tool and conduct the survey - prepare a needs assessment report for adoption	- planning committee/CIH secretariat	2 weeks
Activity-3	Identification of CIH site location, physical space, activities,	- To identify suitable physical location to set up CIH (existing unutilized facilities) guidelines/TORs for set up - To identify suitable staff or youth to operate the hub. To	- Seek approval for use from relevant stakeholders - sign lease agreements - carry out necessary infrastructure adjustments - To prepare a training manual for the CIH operators	Planning committee, Constituency Fund manager, MoICT/CIH secretariat	1 month

Activity-4	Discuss/ determine CIH operational costs: funding (staffing, electricity bills, security, water and sanitation etc)	<p>identify trained youth to act as mentors for online work</p> <p>To carry out training for the CIH operators/staff</p> <p>To specify the activities of the CIH, that will be impactful</p> <p>To meet youth groups, women groups and community opinion leaders to chart way forward</p> <p>To meet objectives, serve CIH customers based on needs identified</p>	NG-CDF to fund the initial set up; putting up infrastructure/ partitioning of existing building	Planning committee/NG-CDF, MoICT/CIH secretariat	1 week
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Activity-5	Create and implement checklists and related documents for CIH Operations	<ul style="list-style-type: none"> <li>- To establish day-to-day operational manual.</li> <li>- training youth, co-working space for innovators</li> <li>- incubation of beneficiaries</li> <li>- venture capital opportunities for the youth- to create an engagement platform between stakeholders and the youth for uptake/funding for their innovations and skills</li> </ul>	To provide a working document for use of the hub in terms of registration of users, issuance of devices, guidance on innovations, tech support and training and mentorship for the youth to map skills in the constituencies, number of unemployed youth, youth engaging in online work and other meaningful income generating activities	MoICT/Planning committee/ CIH secretariat	1 month
Activity-6-	conduct community awareness campaigns	To carry out awareness on the CIH to the local communities to enhance usability	To have the community fully involved in the operations of the hub to enhance uptake of ICT at the grassroots	Planning committee, NG-CDF, MoICT/CIH secretariat/County commissioners/Ministry of Interior	Continuous



Activity-7	Branding and communications	To have a standard identity for the CIH across all constituencies to enhance visibility and awareness	To develop a branding strategy for all the centres To have standard social media platforms and communications plans for all the centres	MoICT/ CIH secretariat, NG-CDF	1 month
Activity-11	continuous monitoring and evaluation Develop systems to track and evaluate performance	<ul style="list-style-type: none"> <li>- To establish a call centre/ help desk to escalate issues encountered in the centres</li> <li>- Create an escalation matrix carry out regular M&amp;E</li> </ul>		MP/ MoICT/CIH secretariat, NG-CDF	Continuous

2.3.8. Sustainability model/plan

1	Trade facilitation- Extra services to be offered at the hub for income generation	To have services such as Mobile banking facilities, agency banking, printing, photocopying, typing/binding	To support SME operators space to set up their businesses and they can pay to the hub	NG-CDF	continuous
	To offer a digital platform for marketing of local community produce	to map goods and services available at the local level (to create digital linkage between the buyers and sellers at the local level)	The hub operators to establish an online marketing platform for local produce to have their goods and services available to citizens outside the constituency	MoICT/ CIH operators	Continuous
	to have a mechanism to promote responsible and beneficial use of bandwidth	To have youth who are engaging in income generating activities or development of innovations to bridge the gap of community needs	NG-CDF, MoICT, CIH operators	Continuous	

		To continually partner with other stakeholders to offer other services such as family planning, sex education, HIV/AIDS awareness sessions, counselling and mentorship programs	To have the youth actively engaged positively to make the centre more vibrant and offer additional socio-economic activities	GoK/CIH operators	Continuous
2	Furniture and equipment	To have partners to provide relevant ICT equipment To have tech support for the centre NG-CDF to provide furniture for the CIH	To have rugged devices that can be used by the youth for income generating activities	CIH operators	Continuous
3	Employment creation	Engage the youth on the Ajira platform to undertake online work or digitally enabled jobs Business process outsourcing opportunities for youth and for potential employers	Have the platforms that offer online work available to the youth in the centres Carry out basic training and mentorship for the youth on online work and digitally enabled work have a platform for the youth upload their videos on sites such as you tube	MoICT/ CIH operators	

### **2.3.9. Monitoring and Evaluation**

Monitoring and Evaluation Plan for the CIH under the Ajira Digital program revolves around continuous review of outcomes against set targets.

#### **Purpose**

The purpose of this Monitoring & Evaluation Plan (MEP) is to describe how the Ministry of Information Communication and Technology will monitor and evaluate the CIH under the Ajira Program.

The key targets expected to be reached by the end of the program are:

1. 1,160 CIH opened in the 290 constituencies;
2. One million [1,000,000] youth to have digital skills and have access to online work;
3. To have the hubs self-sustaining by 2019
4. Ten [10] mini-outsourcing companies established by 2019 (BPO);
5. Socio-economic improvement for the communities around the hub
6. Increase in number of business solutions created for the challenges facing the surrounding communities by the youth;
7. Kenya top 5 globally as an online work destination (1st in Africa).

The metrics to determine success of the program are:

1. Number of youth undergoing training to develop digital skills
2. Number of youth accessing infrastructure and devices as a result of the hubs
3. Number of youth working online or connected to jobs
4. Movement in earnings for the youth (earning above minimum wage)

This MEP proposes indicators against each of the expected results of the activity. The CIH M&E Plan is a table that builds upon a program's objective which detail key M&E targets to be reached by the end of the program. It will enable team members to track progress towards specific targets

for better transparency and accountability within and outside the Ajira Program. The Plan is to be used all project teams to inform status reports to be presented to the Steering Committee.

The Performance Indicator Table includes indicators and targets for the activity. The MEP is a dynamic and flexible document that will be updated throughout the activity's implementation. New targets will be incorporated based on activity performance and results, and changes proposed by the Steering Committee.

#### **2.3.10. Implementing the M&E Plan**

At the start of the project, the M&E Specialist will be the primary person responsible for implementing the M&E plan reported here. He/she will also be responsible for building the capacity of all program staff, reporting and supervising general monitoring and evaluation approaches, practices, and tools.

#### **2.3.11. Reporting**

The M&E Specialist oversees producing the M&E reports on time, and in a technically valid, high-quality, and policy-relevant manner, with the purpose of providing firm grounds for management decisions. He/she is responsible for developing the protocols and standard procedures to ensure that data is gathered in a technically sound manner, is consistent and can be compared throughout the years. He/she must make judgments with respect to whether or not data meets quality standards.

#### **2.3.12. Monitoring & Evaluation Oversight**

The Steering Committee will have responsibility for overseeing M&E, assuring that the work of the M&E Specialist meets overall project needs.

### **3.0 COMMITTEE OBSERVATIONS**

The Committee observed that:

- (1) The framework of the agreement on implementation of the CIH projects requires the Ministry of Information, Communication and Technology to only do payments of all the recurring monthly charges for bandwidth utilization.

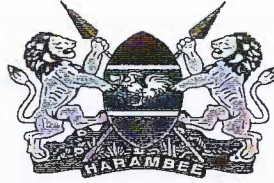
- (2) The implementation agreement requires NGCDF to hire the Hub managers and yet the NGCDF Act, 2015 and regulations do not provide for recurrent expenditures. The sustainability of the project in terms of meeting recurrent expenditures was overlooked in the implementation of the CIH projects.
- (3) The internet cover for the CIH is satellite based, and the Ministry assured the committee that the coverage will be 100%. However, the CIH already in operational (Limuru Hub) sited weak signal of the internet connectivity.
- (4) The CIH project was rushed and there was no public participation conducted.
- (5) The tendering process was already done way before allocation of the monies and Select Committee on NG-CDF was not consulted on implementation.
- (6) Eleven CIH have been implemented out of the many proposed (213), a clear indication the project is not getting support from Members of Parliament.
- (7) The Directorate of planning have district Information and Communication Centres that they developed, these facilities can be used to house CIH. The Members of parliament need to approach the Ministry and request for them.
- (8) There is need to change the NGCDF Act to allow incurring recurrent expenditures for payment of Hub managers.
- (9) The tablets supplied to the already developed hubs are not working.
- (10) The Ministry of ICT pushed everything to the Board to manage and run instead of them being experts and the project falling under their mandates.

#### **4.0 COMMITTEE RECOMMENDATIONS**

The committee recommends that:

- (1) **Implementation of the Constituency Digital Innovation Hubs (CIH) program should be optional, and the NG-CDF Board should come up with a proper mechanism on re-allocation of funds set aside for CIH to other priority projects within Financial Year 2018/19.**
- (2) **The Ministry of Information, Communications and Technology should take initiatives of wider consultation with all stakeholders especially National Government Constituency Development Fund Committees' role in implementing the program within FY 2018/19.**

REPUBLIC OF KENYA



TWELFTH PARLIAMENT – SECOND SESSION - 2018

THE NATIONAL ASSEMBLY

ADOPTION LIST

AGENDA: REPORT ON THE CONSTITUENCIES DIGITAL INNOVATION HUBS

DATE: 25-10-2018.....

	NAME	SIGNATURE
1.	Hon.Richard Maore Maoka,MP	
2.	Hon.Omar Mohamed Maalim MP	
3.	Hon.Mishi Mboko,MP	
4.	Hon.Fred Ouda,MP	
5.	Hon.Fred Kapondi Chesebe,MP	
6.	Hon.Sophia Abdi Noor,MP	
7.	Hon.Emmanuel Wangwe,MP	
8.	Hon.Mary Wamaua Waithira ,MP	
9.	Hon.Titus Khamala,MP	
10.	Hon.Richard Tongi,MP	
11.	Hon.Moses Lessonet ,MP	
12.	Hon.Alfa Ondieki,MP	
13.	Hon.Benjamin Gathiru Mwangi,MP	
14.	Hon.Ferdinand Wanyonyi,MP	
15.	Hon.Janet Jepkemboi Sitienei,MP	
16.	Hon.Kasim Sawa Tandaza,MP	
17.	Hon.Sharif Athman Ali,MP	

18.	Hon. Mwalyo Joshua,MP	<i>J. Mwalyo</i>
19.	Hon. Johanna Ngeno,MP	

SIGN

JOHNSTON KIOKO



MINUTES OF THE 36<sup>TH</sup> MEETING OF THE NATIONAL ASSEMBLY SELECT COMMITTEE ON GOVERNMENT CONSTITUENCY DEVELOPMENT FUND HELD ON THURSDAY 16<sup>TH</sup> OCTOBER 2018 AT 10<sup>TH</sup> FLOOR HARAMBEE PLAZA, AT 11.30 AM

MEMBERS PRESENT

1. Hon. Omar Maalim, MP – Vice Chairperson
2. Hon. Fred Kapondi Chesebe, MP
3. Hon. Sharif Athman, MP
4. Hon. Fred Ouda, MP
5. Hon. Mwalyo Joshua, MP
6. Hon. Mary Wamaua Waithira, MP
7. Hon. Richard Tongi, MP
8. Hon. James Mukwe, MP
9. Hon. Moses K. Lessonet, MP
10. Hon. Kasim Tandaza Sawa, MP
11. Hon. Titus Khamala, MP

APOLOGIES

1. Hon. Richard Maore Maoka, MP - **Chairperson**
2. Hon. Janet Jepkemboi Sitienei, MP
3. Hon. Johanna Ngeno, MP
4. Hon. Alfa Ondieki, MP
5. Hon. Emmanuel Wangwe, MP
6. Hon. Sophia Abdi Noor, MP
7. Hon. Mishi Mboko, MP
8. Hon. Benjamin Gathiru Mwangi, MP

**IN ATTENDANCE: KENYA NATIONAL ASSEMBLY SECRETARIAT**

1. Ms. Naserian Lotuai -Third Clerk Assistant
2. Mr. Erick Osoi -Research Officer

## AGENDA

1. Preliminaries
2. Confirmation of Minutes
3. Consideration of Committee Reports on CIH, Benchmarking visit to Copenhagen, Denmark, Consultative workshop with Fund Managers.
4. Adjournment.

### MIN. NA/DCS/NG-CDF /2018/164: PRELIMINARIES

The Chairperson called the meeting to order at 12.26pm with a word of prayer by, Hon.Richard Tongi.MP

### MIN. NA/DCS/NG-CDF /2018/165: CONFIRMATION OF MINUTES

The minutes of the 35<sup>th</sup> Sitting was confirmed as true records of the deliberations and it was proposed by Hon.Joshua Mwalyo, MP and seconded by Hon.Kapondi Chesebe, MP

### MIN.NA/DCS/NG-CDF/2018/166: CONSIDERATION AND ADOPTION OF CONSTITUENCIES INNOVATION HUBS REPORT.

The report on Constituencies Innovation Hubs had been concluded by recommending that:

- Implementation of the Constituency Digital Innovation Hubs (CIH) program should be optional, and the NG-CDF Board should come up with a proper mechanism on re-allocation of funds set aside for CIH to other priority projects within Financial Year 2018/19.
- The Ministry of Information, Communications and Technology should take initiatives of wider consultation with all stakeholders especially National Government Constituency Development Fund Committees' role in implementing the program within FY 2018/19. .

The report on Constituencies Innovation Hubs was adopted having been proposed by Hon.Sharif Ali, MP and seconded by Hon Kasim Tandaza Sawa, MP.

### MIN.NA/DCS/NG-CDF/2018/167: CONSIDERATION AND ADOPTION OF REPORT ON A STUDY TOUR AND BENCHMARKING ON SUSTAINABLE REGIONAL DEVELOPMENT IN COPENHAGEN, DENMARK 12<sup>TH</sup> TO 18<sup>TH</sup> AUGUST 2018.

The report was adopted with no changes, it was proposed by Hon.Kasim Tandaza, MP and seconded by Hon.Kapcndi Chesebe, MP

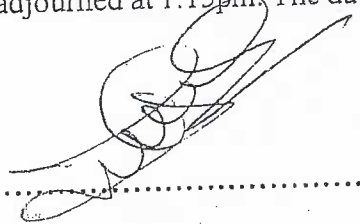
### MIN.NA/DCS/NG-CDF/2018/168: AOB

It was noted that Supplementary Appropriations Bill (No2)2018 had not been approved by National Assembly, therefore causing delay on the Disbursements of funds. The Committee resolved that a statement should be presented by the Vice-Chairperson to the house, to seek clarifications on the status of the bill and allocation of funds.

MIN. NA/DCS /NGCDF /2018/169: ADJOURNMENT

The meeting was adjourned at 1:15pm. The dates of the next meeting will be communicated in due course.

Signature .....



HON RICHARD MAORE MAOKA, M.P.

(Chairperson)

Date.....

